

This is the whole day rota for the GPs

Proposed Rota Model

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|----------------------------------|----------------------------------|
| Pre-bookable appointments x 3 | GP to book face to face x 2 |
| Results/Follow Up Tele Calls x 2 | Face to face x 2 |
| Face to face x 4 | Telephone x 1 |
| Telephone x 1 | Admin |
| Face to face x 4 | Face to face x 2 |
| Telephone x 1 | Telephone x 1 |
| Coffee | Admin |
| Telephone x 2 | Telephone x 2 |
| Admin | Results/follow up tele calls x 3 |
| | Pre-bookable appointments x 2 |
| | GP to book face to face x 2 |



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Total number of bookable appointments is 30, plus 4 appointments for the GP to book themselves if they have a patient who was booked into a telephone consultation slot that needs to be brought down, either that day or another day, to be seen face to face. The results and follow up appointments are also to be booked by the GP for those patients that they want to review again later.

A duty day will have 3 pre-bookable slots, 3 results and follow up slots and 2 telephone consultations prior to the emergency list for the day. The duty day runs from 8-6:30 and will have as many emergency appointments as are needed in that day, there isn't a total number for this.

Our general GP rotas run either from 8am-5:30 or 9am-6:30.

The weekday extended access rota runs from 10:30-8pm and the Saturday rota runs from 9am-5pm and can include either a mix of routine appointments and chronic disease management or be used for specific clinics such as joint injections or contraception (coils and nexplanons).

The calculations on the spreadsheet for the total numbers for extended access are 1 Saturday ever 27 weeks and 2 late nights every 9 weeks. The GPs are working their late night's one at a time rather than working a weeks' worth due to their working patterns and duty obligations etc. so it is generally working out about 1 later evening per month.